



Genmega/Hantle Programming Instructions Cardtronics Processor Standard 3 - Dial Up

****CT Switch DOES NOT SUPPORT ATM PLUS SOFTWARE****

Enter into Operator Functions using the default master password 555555

Press **CUSTOMER SET UP**

1. Select SURCHARGE MODE
 - a. Make sure SURCHARGE is set to **ENABLE**
 - i. If not, press ENABLE/DISABLE until screen reads **ENABLE**
 - b. Press AMOUNT
 - i. Set amount by using the key pay
 - ii. Press Enter
 - c. Press OWNER
 - i. Enter Corporate name or Business name
 - ii. Press Enter
 - d. USE should always be set to **GREATER AMOUNT**
 - i. If not, press USE until screen reads GREATER AMOUNT
 - e. Press Cancel

2. Select CHANGE MESSAGE
 - a. Create a Welcome Message
 - i. Press WELCOME MSG
 - ii. Use key pad to enter message
 - iii. Press Enter
 - b. Enter the name and address where the ATM will be located by using RECEIPT HEADER 1, 2, 3, and 4
 - i. Press RECEIPT HEADER1
 - ii. Use key pad to enter information
 - iii. Repeat until address is complete
 - c. Press Cancel

3. Select CHANGE PROCESSOR
 - a. Select COMMUNICATION until **MODEM**
 - b. Select MESSAGE FORMAT to **STANDARD 3**
 - c. **ENABLE** Reversal at Host
 - d. **DISABLE DCC**
 - e. Press STANDARD 3 OPTION
 - i. **ENABLE** Communication Header
 - ii. **ENABLE** Status Monitoring
 - iii. **DISABLE** 12 digit Sequence Number
 - iv. **DISABLE** TCP/IP CRC
 - f. Press Cancel 2 times

4. Select OPTIONAL FUNCTION
 - a. Press EMV
 - i. Press EMV EN/DISABLE to **ENABLE EMV**
 - ii. Verify all AID's are enabled
 - b. Press TRANSACTION OPTION
 - i. Verify FALLBACK ON CHIP ERROR is **ENABLED**
 - ii. Verify COMMON AID AUTO SELECTION is **ENABLED**
 - iii. Press Cancel **2** times
 - c. Press Check Balance or BALANCE OPTION
 - i. **ENABLE** CHECK BALANCE OPTION
 - d. Press Cancel **2** times

Press **SYSTEM SET UP**

1. Select CHANGE PASSWORD
 - a. **ATM owner is to set all three passwords: Operator, Service & Master Passwords**
 - b. Press Cancel 2 times

Press **TRANSACTION SET UP**

1. Verify Maximum Withdrawal Limit is set to \$200 or higher
2. Verify denomination is set to desired amount (\$20 is default)
 - a. If you change the denomination, we will need to re-enter the Master Keys again
3. Verify Fast Cash Amounts match denomination
4. Press Cancel

Press **HOST SET UP**

1. Select TERMINAL NUMBER
 - a. Press CHANGE TERMINAL NUMBER
 - b. Type in new terminal number
 - i. Alphabet Upper, type in alpha characters – example: **CR**
 - ii. Number Special, enter 6 digit terminal # after **CR**
 - c. Press Enter, then Cancel
1. Select ROUTING ID
 - a. Press CHANGE ROUTING ID
 - i. Press Alphabet Upper
 - ii. Enter **CTSTRI**
 - b. Press Enter, then Cancel
2. Select PHONE NUMBER
 - a. Change Phone Number 1
 - i. Press Number Special
 - ii. **18664036745**
 - iii. Press Enter, then Cancel
 - b. Change Phone Number 2
 - i. Press Number Special
 - ii. **18664036747**
 - iii. Press Enter, then Cancel
3. Select REMOTE MONITOR
 - a. Press RMS En/Disable until screen reads **DISABLE**
 - b. Press Cancel

4. Select KEY MANAGEMENT
 - a. Enter default passwords, **000000** for both
 - b. Change Passwords
 - i. Change Password 1, Enter new password, verify password (6 digits)
 - ii. Change Password 2, Enter new password, verify password (6 digits)
 - c. Press KEY MODE
 - i. Select **T-DES**
 - d. Press EDIT KEY
 - i. Select Master Key A
 - ii. Index, Press 1 and Enter
 1. Enter Master key A left twice (1st line of comvelope)
 2. Enter Master key A right twice (2nd line of comvelope)
 3. Verify Check Digits match
 - iii. Press Cancel
 - iv. Select Master Key B
 - v. Index, Press 1 and Enter
 1. Enter Master key B left twice (1st line of comvelope)
 2. Enter Master key B right twice (2nd line of comvelope)
 3. Verify Check Digits match
 - vi. Press Cancel all the way out to bring ATM online